

# Making the Most of Your Gift to The Porch day centre

**Make a donation:** We have to fundraise every penny. Your donation, however small, is greatly appreciated, so thank you for contributing to The Porch. If you are a tax payer, please complete the Gift Aid section, as it increases the value of your gift to us.

One-off gifts are always very welcome. However, standing orders provide us with a backbone of

income throughout the year. If you are able to support us in this way, please complete the standing order mandate (remembering to complete the Gift Aid section if you are a tax payer).

If you would like to discuss your donation or have questions about the funding of our work, please contact Roger Lewins, Fundraising Officer at [roger@theporch.org.uk](mailto:roger@theporch.org.uk) or ring 01865 728545

## MAKE A DONATION

**I would like to make a one-off donation:**

£25       £50       £100       other £ \_\_\_\_\_

(Cheques made payable to The Porch)

## GIFT AID YOUR DONATION OR STANDING ORDER

I am a UK tax payer & would like to Gift Aid my donation.

Please treat as Gift Aid donations all qualifying gifts of money made:

today     in the past 4 years     in the future

Please tick all boxes you wish to apply.

I confirm I have paid or will pay an amount of Income Tax and/or Capital Gains Tax for each tax year (6 April to 5 April) that is at least equal to the amount of tax that all the charities or Community Amateur Sports Clubs (CASCs) that I donate to will reclaim on my gifts for that tax year.

I understand that other taxes such as VAT and Council Tax do not qualify. I understand The Porch will reclaim 25p of tax on every £1 that I give.

### **Donor's details**

Title ----- First name or initial(s) -----

Surname ----- Full home address -----

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----- Postcode -----

Signature ----- Date -----

*Please notify The Porch if you want to cancel this declaration, change your name or home address or no longer pay sufficient tax on your income and/or capital gains. If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code.*

## SET UP A STANDING ORDER

### **BANKER'S STANDING ORDER MANDATE**

Please read carefully before completing this section

**BLOCK CAPITALS PLEASE**

Name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ Postcode \_\_\_\_\_

**Please pay: The Porch Steppin' Stone Centre**

**Lloyds Bank plc BX1 1LT 30-12-51 00592264**

£ \_\_\_\_\_ Monthly     Quarterly     Annually

Starting on (date) \_\_\_\_\_ until further notice and debit my account

Signature \_\_\_\_\_

To The Manager of \_\_\_\_\_ Bank

Address \_\_\_\_\_

\_\_\_\_\_ Postcode \_\_\_\_\_

Your account number: \_\_\_\_\_

Your account sort code: \_\_\_\_/\_\_\_\_/\_\_\_\_

**Return to: The Porch, 139 Magdalen Rd,**

**Oxford OX4 1RL**

**The Porch**

Registered Charity No. 1089612 Company No. 4271032

Patron: Bishop Steven Croft—Bishop of Oxford

Registered Address: The Porch, 139 Magdalen Road, Oxford OX4 1RL

Telephone: 01865 728545 Email: [info@theporch.org.uk](mailto:info@theporch.org.uk)  
[www.theporch.org.uk](http://www.theporch.org.uk)